



Minnesota Department of Public Safety ("State") State Fire Marshal Division 445 Minnesota Street, Suite 145 St. Paul, Minnesota 55101	Grant Program: 2023-2024 (HMEP) Hazardous Materials Emergency Preparedness Grant Contract Agreement No.: A-HMEP-2023/24-STPFIRE-013
Grantee: City of St. Paul / St. Paul Fire and Safety Administration 15 West Kellogg Boulevard Suite 700 St. Paul, MN 55101	Grant Contract Agreement Term: Effective Date: 10/01/2024 Expiration Date: 09/30/2026
Grantee's Authorized Representative: St Paul Fire Department/Suppression ATTN: Chief Barton Inks 645 Randolph Ave St. Paul, MN 55102 Phone: 651-224-7811 E-mail: Barton.Inks@ci.stpaul.mn.us	Grant Contract Agreement Amount: Original Agreement \$ 88,944.79 Matching Requirement \$ 18,459.16
State's Authorized Representative: MN State Fire Marshal Division ATTN: Anne Olson 445 Minnesota Street, Suite 145 St. Paul, MN 55101 Phone: 651-201-7206 E-mail: anne.olson@state.mn.us	Federal Funding: CFDA/ALN: 20.703 FAIN: 693JK32240011HMEP State Funding: None Special Conditions None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2023-2024 (HMEP) Hazardous Materials Emergency Preparedness grant application ("Application") which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 145, St. Paul, MN 55101. The Grantee shall also comply with all requirements referenced in the 2023-2024 (HMEP) Hazardous Materials Emergency Preparedness grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: Aaron Garcia Digitally signed by Aaron Garcia
Date: 2026.05.01 08:38:23 -05'00'

Date: _____

3. STATE AGENCY

Signed: Tate A Mills Digitally signed by Tate A Mills
Date: 2026.04.28 13:41:54 -05'00'

(with delegated authority)

Title: Chief Deputy State Fire Marshal

Date: 04/28/2026

Grant Contract Agreement No. A-HMEP-2023/24-STPFIRE-013 / P.O. No. 3000111547

Project No: N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: Gregory J. Duren
Print Name: Gregory Duren
Title: Interim Fire Chief
Date: 04/27/2026

Signed: Erica Schumacher (Apr 28, 2026 00:25:14 CDT)
Printed Name: Erica Schumacher
Title: First Assistant Mayor
Date: 04/28/2026

Signed: Libby Kantner
Print Name: Libby Kantner
Title: City Attorney
Date: 04/27/2026

Signed: Joe Harney (Apr 27, 2026 14:09:01 CDT)
Print Name: Joe Harney
Title: Director of Financial Services
Date: 04/27/2026

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2023-2024 (HMEP) Hazardous Materials Emergency Preparedness

Organization:
St Paul Fire and Safety Administration

Budget Summary (Report)

EXHIBIT A
A-HMEP-2023/24-STPFIRE-013

Conference / Event: Hazardous Materials Instructors Conference		
Budget Category	Award	Match
(PLNG) Registration Fees		
Registration fees for 4 SPFD members to attend HMIC	\$2,116.00	\$423.20
Total	\$2,116.00	\$423.20
(PLNG) Travel (Lodging & Per Diem)		
Cost of travel and lodging for HMIC	\$6,704.00	\$1,340.00
Total	\$6,704.00	\$1,340.00
(PLNG) Personnel		
Transportation costs for 4 SPFD members while at HMIC	\$420.00	\$105.00
Total	\$420.00	\$105.00
Total	\$9,240.00	\$1,868.20
Conference / Event: IAFC International Hazmat Conference		
Budget Category	Award	Match
(PLNG) Registration Fees		
Registration fees for 6 SPFD members to attend IAFC	\$3,150.00	\$630.00
Total	\$3,150.00	\$630.00
(PLNG) Travel (Lodging & Per Diem)		
Cost of travel and lodging for IAFC Conference	\$8,765.94	\$1,753.19
Total	\$8,765.94	\$1,753.19
(PLNG) Personnel		
Transportation costs for 6 SPFD members while at IAFC	\$504.00	\$100.80
Total	\$504.00	\$100.80
Total	\$12,419.94	\$2,483.99
Conference / Event: Cold Zone Conference		
Budget Category	Award	Match
(PLNG) Registration Fees		
Registration fees for 20 SPFD members to attend Cold Zone	\$13,000.00	\$3,250.00
Total	\$13,000.00	\$3,250.00
Total	\$13,000.00	\$3,250.00

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2023-2024 (HMEP) Hazardous Materials Emergency Preparedness

Organization:
St Paul Fire and Safety Administration

Budget Summary (Report)

EXHIBIT A
A-HMEP-2023/24-STPFIRE-013

Training: E.R.D.S.S / PeacWMD Class		
Budget Category	Award	Match
(TRNG) Instructor Costs		
Costs of E.R.D.S.S./PeacWMD In-Person Training	\$11,439.00	\$2,287.80
Total	\$11,439.00	\$2,287.80
(TRNG) Travel (Lodging & Per Diem)		
Costs of travel for Instructors	\$1,055.95	\$211.19
Total	\$1,055.95	\$211.19
Total	\$12,494.95	\$2,498.99
Training: Hazard 3 In-Person Battery Class		
Budget Category	Award	Match
(TRNG) Instructor Costs		
Costs for Hazard3 In-Person Training	\$11,439.00	\$2,287.80
Total	\$11,439.00	\$2,287.80
(TRNG) Travel (Lodging & Per Diem)		
Costs of travel for Instructor	\$1,055.95	\$211.19
Total	\$1,055.95	\$211.19
Total	\$12,494.95	\$2,498.99
Training: THMG In-Person Response to Oxidizers and Peroxides		
Budget Category	Award	Match
(TRNG) Instructor Costs		
Costs for THMG In-Person Training	\$11,439.00	\$2,287.80
Total	\$11,439.00	\$2,287.80
(TRNG) Travel (Lodging & Per Diem)		
Costs of travel and lodging for instructors	\$1,055.95	\$211.19
Total	\$1,055.95	\$211.19
Total	\$12,494.95	\$2,498.99

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2023-2024 (HMEP) Hazardous Materials Emergency Preparedness

Organization:
St Paul Fire and Safety Administration

Budget Summary (Report)

EXHIBIT A
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Training: Hazmat Tech Class		
Budget Category	Award	Match
(TRNG) Instructor Costs		
Costs for Hazmat Technician Class	\$10,500.00	\$2,100.00
Total	\$10,500.00	\$2,100.00
Total	\$10,500.00	\$2,100.00
Exercise / Drill: Joint Training 55th CST, State Fire Marshall, FBI		
Budget Category	Award	Match
(TRNG) Equipment, Supplies & Materials		
Costs of set-up and equipment for the scenario	\$6,300.00	\$1,260.00
Total	\$6,300.00	\$1,260.00
Total	\$6,300.00	\$1,260.00
Total	\$88,944.79	\$18,459.16

Minnesota Department of Public Safety - HMEP Grant

Final Audit Report

2026-04-28

Created:	2026-04-27
By:	Jill LaCasse (jill.lacasse@ci.stpaul.mn.us)
Status:	Signed
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"Minnesota Department of Public Safety - HMEP Grant" History

-  Document created by Jill LaCasse (jill.lacasse@ci.stpaul.mn.us)
2026-04-27 - 3:17:27 PM GMT
-  Document emailed to Greg Duren (greg.duren@ci.stpaul.mn.us) for signature
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-  Document emailed to Libby Kantner (Libby.Kantner@ci.stpaul.mn.us) for signature
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-  Document emailed to Joe Harney (Joe.Harney@ci.stpaul.mn.us) for signature
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-  Document emailed to Erica Schumacher (Erica.Schumacher@ci.stpaul.mn.us) for signature
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-  Email viewed by Libby Kantner (Libby.Kantner@ci.stpaul.mn.us)
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-  Document e-signed by Libby Kantner (Libby.Kantner@ci.stpaul.mn.us)
Signature Date: 2026-04-27 - 3:38:53 PM GMT - Time Source: server
-  Email viewed by Greg Duren (greg.duren@ci.stpaul.mn.us)
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-  Document e-signed by Greg Duren (greg.duren@ci.stpaul.mn.us)
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-  Email viewed by Joe Harney (Joe.Harney@ci.stpaul.mn.us)
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 Email viewed by Erica Schumacher (Erica.Schumacher@ci.stpaul.mn.us)

2026-04-28 - 5:24:19 AM GMT

 Document e-signed by Erica Schumacher (Erica.Schumacher@ci.stpaul.mn.us)

Signature Date: 2026-04-28 - 5:25:14 AM GMT - Time Source: server

 Agreement completed.

2026-04-28 - 5:25:14 AM GMT